

**APPLICATION FOR AN INTENDED GATHERING / PICKET**

The Responsible Official  
City of Mbombela Local Municipality  
**MBOMBELA**  
1200

Sir / Madam,

As the Convener of this intended Gathering / Picket, I am aware of the provisions of the Regulations on Gatherings Act, 1993 (Act 205/1993).

In terms of Section 3 of the Act, I hereby wish to notify you of an intended gathering / picket and in accordance with clause 3, hereby wish you of a proposed gathering.

**1. CONVENER**

NAME AND SURNAME	TELEPHONE	CELL NO.	E-MAIL ADDRESS

**CO-CONVENER**

NAME AND SURNAME	TELEPHONE	CELL NO.	E-MAIL ADDRESS

**2. ORGANISATION**

The **CONVENER** is acting on behalf of (State Name and Address of your organization):

NAME OF ORGANIZATION	
ADDRESS OF ORGANIZATION	

### 3. THE GATHERING

3.1 The purpose of the gathering is to:


3.2 The gathering will be held at:

Place (Town)	Date	Time
		From: To:

3.3 The venue where the gathering will take place: (Give full details regarding the place)

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3.4 We expect (number).....participants.

3.5 We have appointed (number)..... **Marshals** – (10 Marshals per 100 participants)

**\* Attach a name list of your Marshals to this form, if you fail to submit a name list your application will not be considered.**

3.6 The **Marshals** will be identifiable by the following:


### 4. ROUTE

If there is a procession and/or march state the full Route e.g.  
(Depart from the open area next to The Groove, right into Government Boulevard, cross over Madiba Drive (R40), to the Traffic Circle where the procession will end)

4.1 Provide the exact and full route of the protest march:

4.1.1 The participants will gather at (time) \_\_\_\_\_ at (place) \_\_\_\_\_

4.1.2 The protest march will start at (time) \_\_\_\_\_ at (place) \_\_\_\_\_

4.1.3 The protest march will end at (time) \_\_\_\_\_ at (place) \_\_\_\_\_

4.1.4 The participants will disperse at (time) \_\_\_\_\_ at (place) \_\_\_\_\_

4.1.5 Participants will be transported to the place of the gathering by :  
\_\_\_\_\_ (e.g. Busses, Own Transport) and will depart  
from the point of dispersal by \_\_\_\_\_

4.1.6 The number and type of vehicles to form part of the Procession are:  
\_\_\_\_\_  
\_\_\_\_\_

4.1.7 If the procession and/or march should pass within a radius of 100 meters from a court building the written permission from the Chief Magistrate should be attached to this application. **\* If not attached your application will not be considered.**

**5 TIME OF NOTICE** *(Complete only if applicable)*

If notice is given within less than seven (7) days before the gathering, state full reasons why notice was not given timeously:

**6 PETITION / GRIEVANCE / MEMORANDUM** *(Complete only if applicable)*

**We intend to hand over a petition / grievance / memorandum to:**  
(State name, designation and cell number of person who is receiving the petition / grievance / memorandum)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Cellphone number: \_\_\_\_\_

**State the Place and Time when the petition / grievance / memorandum will be handed over:**

Place: \_\_\_\_\_

Time: \_\_\_\_\_

**I declare** that the person receiving the petition, was notified by me on (date)

\_\_\_\_\_ at (place) \_\_\_\_\_

that a petition / grievance / memorandum will be handed to him.

#### **7 OTHER PARTICULARS REGARDING THE GATHERING**

(State what arrangements have been made for: - )

1. Parking:
2. Toilets / Water Points:
3. Resting Places:
4. Other:

**I have taken note of the fact that:**

The Act legally binds me in respect of the management of the intended gathering / picket and that I will be held jointly and separately liable for any damage arising from these activities.

Signed on (date) \_\_\_\_\_ at (place) \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF CONVENER**

**PLEASE SEND YOUR COMPLETED FORM TO:**

[erna.mashego@mbombela.gov.za](mailto:erna.mashego@mbombela.gov.za) and cc

[eddiep@mbombela.co.za](mailto:eddiep@mbombela.co.za) and [lohanh@mbombela.gov.za](mailto:lohanh@mbombela.gov.za)

## **FOR YOUR INFORMATION**

### **CHAPTER 3**

#### **Conduct of gatherings and demonstrations**

The following provisions shall apply to the conduct of gatherings and, where so indicated, to the conduct of demonstrations:

- (1) The convener shall appoint the number of marshals mentioned in the notice or, if it was amended in terms of section 4, in the amended notice, to control the participants in the gathering, and to take the necessary steps to ensure that the gathering at all times proceeds peacefully and that the provisions of this section and the applicable notice and conditions, if any, are complied with, and such marshals shall be clearly distinguishable.
- (2) The convener shall take all reasonable steps to ensure that all marshals of the gathering and participants in the gathering or demonstration, as the case may be, are informed timeously and properly of the conditions to which the holding of the gathering or demonstration is subject.
- (3) The gathering shall proceed and take place at the locality or on the route and in the manner and during the times specified in the notice or, if it was amended, in the amended notice, and in accordance with the contents of such notice and the conditions, if any, imposed under section 4(4)(b), 6(1) or 6(5).
- (4) Participants at a gathering or demonstration shall abide by any law in respect of the carrying of dangerous weapons, and the convener and marshals, if any, shall take all reasonable steps to ensure that the said laws are complied with.
- (5) No person present at or participating in a gathering or demonstration shall by way of a banner, placard, speech or singing or in any other manner incite hatred of other persons or any group of other persons on account of differences in culture, race, sex, language or religion.
- (6) No person present at or participating in a gathering or demonstration shall perform any act or utter any words which are calculated or likely to cause or encourage violence against any person or group of persons.
- (7) No person shall at any gathering or demonstration wear a disguise or mask or any other apparel or item which obscures his facial features and prevents his identification.
- (8) No person shall at any gathering or demonstration wear any form of apparel that resembles any of the uniforms worn by members of the security forces, including the Police and the South African Defence Force.
- (9) The marshals at a gathering shall take all reasonable steps to ensure that-
  - (i) no entrance to any building or premises is so barred by participants that reasonable access to the said building or premises is denied to any person;
  - (ii) no entrance to a building or premises in or on which is situated any hospital, fire or ambulance station or any other emergency services, is barred by the participants.
- (10) No person shall, in any manner whatsoever, either before or during a gathering or Demonstration, compel or attempt to compel any person to attend, join or participate in the gathering or demonstration, and the convener and marshals, if any, shall take all reasonable steps to prevent any person from being so compelled.