

T



GAUTENG PROVINCE
SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

SERVICE PLAN: PROGRESS REPORT ASSESSMENT FORMAT

ORGANISATION/FACILITY:

SAVF Vanderbijlpark Shelter (BP 1000406969) Transaction:
343623

E-mail: Zeld@savfvaal.co.za
Tel: 016 987 2805

PERIOD OF PROGRESS REPORT:

1 October 2013 – 31 March 2014

Name of Social Worker:

Mrs. S.M. Huygen

Signature:

Contact Number:

016 430 2550

Date of Assessment:

27 June 2014

Supervisor:

Mrs. Itani Mashau

Date Submitted to H/O:

N/A

Onsite Report Attached:

Yes No

1. PROGRESS ON OBJECTIVES

SAVF Vanderbijlpark Shelter has been registered as a nonprofit organization in terms of the Nonprofit Organizations Act, 1997 (Act 71 of 1997) on 24 July 2007 under number 011-030 NPO.

The Shelter for destitute and homeless people is situated on an agricultural smallholding in the rural area on the outskirts of Vanderbijlpark. Since April 2013, the Shelter is funded by the DSD - for 24 residents.

SAVF Vanderbijlpark Shelter provides shelter, food and clothes to homeless people, regardless of race, creed, gender or religious affiliation. Its main focus is the protection of children and preservation of families by providing in their most basic needs.

The primary reasons for people entering the Shelter are: Poverty, homelessness; unemployment; alcohol abuse, abuse and family violence. They need crisis accommodation, nutrition and services to assist them to alleviate poverty.

Residents are provided with 24 hour shelter (a safe environment) as well as food (3x meals per day) and clothes. The Shelter offers the following programmes: Pre-admission, Orientation, Therapeutic, Spiritual, Life Skills, Reunification, Medical, Educational, Financial, Recreational (including holiday programmes), Safety and Security, Integration and an Exit Program.

Since the Shelter is state funded, an average of **22** persons has been accommodated per month (with the highest number being **31**). According to the progress report, **73** people (children, youth, women, older persons and persons with disabilities) benefitted from the program.

As some renovations still have to be done at the Shelter an Environmental Health Certificate has not been issued yet. A small hand basin must to be installed in the kitchen and an extractor fan in the kitchen and the pantry. According to the temporary document issued by the Emfuleni Local Government 31 people can be accommodated.

Did they meet the set objectives?

Objective 1: To manage the Shelter targeting 55 persons who experienced trauma through: homelessness, domestic violence, lack of financial and family support and social work related challenges.

The Shelter will not be able to accommodate 55 persons - therefore the target has to be reduced.

Capacitating-human resources:

Funding for a Social Work post was not approved. During the reporting period the Social Work post was filled part-time (15 hours/ 3 mornings per week). The Chief Social Work /Supervisor post is shared with SAVF Vanderbijlpark Social Services and SAVF Heidelberg.

Two of the Shelter's residents were empowered to keep the children attending the 'Blink Ogies' unregistered ECD facility busy. The two Social Auxiliary Workers employed by the SAVF Vanderbijlpark Social Services were at times also utilized to supervise the children..

Three of the residents took turns to manage access control at the Shelter's main entrance.

Staff members received training and were supervised.

Intakes and admission of traumatized clients:

The Social Worker has been employed in an unsubsidized post for 3 hours per day. 3 Social Work students were also utilized to assist with social work services.

32 New intakes were done.

16 Telephone calls were received, but none of the enquirers turned up at the Shelter.

12 Residents have absconded.

Providing meals:

Residents received three meals a day.

Six of the residents have been empowered to assist with the preparation of meals. Due to conflict, not all of them could however work simultaneously.

A congregation from Vaalpark provided residents with dinner on Sunday evenings.

Laundry services:

Two of the residents were utilized to manage the laundry and to ensure proper care of the washing/ clothes. Donations for cleaning materials were received.

Activity program:

Residents were involved in arts and craft: 3 volunteers taught residents about bead work and knitting.

Day Care and after care:

Only 4 children benefitted from the day care facility. They were taken care of by 2 residents and also received meals from the Shelter's kitchen. Due to a lack of staff the school going children were not assisted with their school work.

Maintenance of buildings and grounds:

A donation received from Rewena Boyd Trust was used to install security gates at the rooms and also to upgrade the electricity infrastructure. The broken floor tiles in the kitchen were replaced.

Administration/finances:

The Admin/Finance post at the Shelter is vacant since the 1st March 2014. The Admin Officer at SAVF Vanderbijlpark Social Services assisted with the work as a moratorium has been placed on the filling of vacant posts in SAVF Gauteng.

The organization plans to stay within its budget and strives to ensure good governance.

Managing of case load through information sessions:

Information sessions were presented on a monthly basis.

The following were addressed:

Mental Challenges; Parenting; Uncontrollability of children; Domestic Violence; Alcohol and Drug Abuse; Administrative duties and how written referrals are done.

Social Work students presented life skills on parenting. The detail and target reached are unknown.

Family enrichment programmes:

One of the Social Work students presented group work activities. The following has been attended to: Self-care, Child development, Role play, Self-knowledge and Communication and Conflict.

On the 12th October 2013, four of the residents attended a Workshop on ADHD in order to gain insight in the behaviour of their children.

Advanced Botswadi Parenting program (for clients that have completed the first course):

This activity has not been attended to.

Objective 2: To manage an activity program and empower 55 residents and 40 persons in the immediate community with skills and services.

Basic household activities:

Residents received clothes and toiletries. Their hair has been cut by volunteers and they were taken to clinic and hospitals by SAVF transport.

A daily program is followed and residents are expected to perform certain tasks/duties.

Bible study and prayer:

On Monday evenings Bible study classes are presented by a volunteer.

The 'Hervormde' Church conducts church services at the Shelter every second Sunday morning.

Life skills program: Outings and utilizing of resources:

14 Women attended the worldwide Day of Prayer for Women at the 'NG' Church Vaalrivier Congregation.

Student practicum:

Social Work students assisted with the rendering of services to the residents and were supervised by the Social Worker.

Income generating programs:

The Shelter held a jumble sale at the clothing store.

Objective 3: To provide social work services.

Social Work services and the involvement of volunteers:

63 Residents benefitted from the service. During the reporting period, 65 residents rotated through the Shelter.

7 Residents were referred to Psychologists and 3 to a Minister for pastoral care.

4 Residents were referred to a volunteer to enrich their lives and to assist a mother with children.

2 Residents benefitted from networking with SANCA.

5 Residents were successfully integrated into the community where they are functioning well.

One female got a job and moved to Durban.

2 Pensioners were placed at the Pioneer House in Vanderbijlpark where the elderly find refuge.

One couple has moved to a plot where they are employed.

Holiday programs:

A Holiday programme was presented. Children were involved in baking activities. One child from the Shelter benefitted.

Balanced activity program:

5 Residents were involved in Life skills Training.

Monitoring Tool, Exit strategy and Disciplinary code for residents:

The Shelters Steering Committee was busy attending to these aspects. It is not known if this has been finalized yet.

Additional responsibility:

The Social Worker attended to the needs of the elderly at Henley-on-Klip Old Age Home.

Objective 4: To recruit, empower and deploy volunteers to assist with service delivery.

Tasks and area of service delivery:

No details have been provided.

Recruiting:

The University of North West brought a professor from Ireland to the Shelter. The purpose of the visit has not been indicated.

Orientation:

No details have been provided.

Networking:

Networking with the 'VLU' took place and the Lusa Vaal Community Chest donated Christmas gifts to the children at the Shelter.

Meetings:

Regional Meetings were attended and the AGM was conducted on the 2 October 2013.

Working committees:

No details have been provided.

Marketing and fundraising:

It is not clear from the report if the organization also participated in the 'Tekkie Tax' campaign.

Mention the constraints, if any was experienced.

- Financial constrains - Lack of Lotto funding.
- 3/8 Social Work post is insufficient to attend to all Social Work responsibilities.
- Social Worker also being responsible for Management tasks at the Shelter.
- Absenteeism of other race groups at the AGM.
- High transport costs.
- Vacant Admin post.
- Ineffectiveness of the Day Care facility and the incapability to assist children at the Shelter with their home-work - due to a lack of staff.
- Some of the residents not taking co-responsibility for the financial costs when they have an income of some sort.

2. FINANCES

Do they have efficient measures for financial control?

Yes. The Shelter's budget is drafted based on its income. During the reporting period it had an administrative officer in its employ that did the books, exercised proper stock control and monitored expenditures. Monthly reports were submitted to the Service Management. (The Shelter and SAVF Social Services have the same service management).

SAVF Vanderbijlpark although they also received donations from other sources, is reported to be running on an overdraft. The Shelter generated an amount of R28, 320 through the contribution of beneficiaries having an income of some or other sort.

3. PROGRESS ON THE TRANSFORMATION OF SERVICES

Mention the transformation or problems experienced.

Equitable distribution of services:

Holiday programs were presented in conjunction with SAVF Social Services clients. **Unfortunately no information regarding the number of beneficiaries has been provided.** SAVF Shelter and SAVF Social Services support each other and also share donations.

Structures that reflect the demographic profile of the region and the province that it serves:

This transformation issue has only partially been achieved.

Homeless people of all race groups are accommodated.

SAVF Vanderbijlpark Shelter's Service Management consists of **only 5 members**. Although this is in line with the organization's Constitution, the NPO requirements determine the number of

members to be between 7 and 9. The Service Management is gender but not race inclusive. It consist of 1 Male and 5 Females; **all Whites**. One member is disabled.

The Service Management is not representative of the organization's beneficiaries.

Although it will have to transform by co-opting volunteers from other race-groups, the organization experiences challenges to find people from other race groups willing to serve on the Service Management without receiving a salary or a stipend.

Ensuring a transfer of skills from an established organization to an emerging organization:

During 2013, SAVF Shelter Vanderbijlpark had 3 Social Work students that did their student practicum at the Shelter.

Day Care: Only 4 children benefitted from this service.

After Care: Due to a shortage of professional staff this service did not receive attention.

Accessibility of services: Clients were transported to be able to access other resources such as the Department of Justice, Home Affairs, SASSA, SAPS and Health services. Transport expenditures however became very high.

4. SUBMISSION OF SUBSIDY CLAIM FORMS

Yes No

5. AUDITED FINANCIAL STATEMENT

Yes No An Income and Expenditure Statement was submitted.

6. GENERAL DISCUSSION / REMARKS

Financial constrains affected the quality of assistance rendered to the Shelter's residents such as the ECD service (the development of pre-school children), the After Care service (assistance with home-work - school going children) as well as the rendering of programs and social work services.

7. RECOMMENDATION

It is recommended that funding to the organization be continued.

(Mrs) S.M. Huygen
Social Worker (Grade 4)
NGO Partnerships

.....
(Mrs) I. Mashau
Social Work Supervisor (Grade 1)
NGO Partnerships