

**DEPARTMENT OF ENERGY**

PAIA request SAH-2012-DOE-0001 from South African History Archive (SAHA)

**REQUEST 1:**

Records detailing the funds spent by the department for the financial years 2010/2011 and 2011/2012 on each of the following: a) Catering; b) Air travel; c) Accommodation; d) Meeting venues; e) Security; f) Purchasing vehicles; g) Maintaining vehicles; h) Leasing vehicles; i) Leasing office space; j) Maintaining office space; k) Companies contracted to provide drivers for departmental staff; l) Team building exercises;

**Table 1: DEPARTMENT OF ENERGY**

	<b>2011/12</b>	<b>2010/11</b>
Catering	1,622,676.11	1,452,926.47
Air Travel		
Domestic	9,721,358.00	6,957,132.66
Foreign	7,463,087.33	8,637,746.17
Accommodation		
Domestic	4,927,658.45	4,047,968.68
Foreign	3,051,933.05	2,125,743.02
Venues and Facilities	8,210,351.73	4,338,027.32
Security	0.00	0.00
Purchase of Vehicles	1,259,259.51	736,120.31
Maintenance of vehicles	256,759.14	133,936.04
Leased Vehicles	1,999,626.84	902,008.20
Leased office space	25,259,550.30	17,632,543.84
Maintenance of office building	471,666.41	606,424.30
Companies providing drivers to department	0.00	0.00
Team building exercises	0.00	0.00
	<b>64,243,926.87</b>	<b>47,570,577.01</b>

**REQUEST 2:**

Records detailing the expenses of the Minister for the financial years 2010/2011 and 2011/2012, including, but not limited to: a) Ministerial air travel; b) Ministerial security; c) Ministerial accommodation; d) Purchase of vehicles for the Minister; e) Maintenance of Ministerial vehicles; f) Leasing vehicles for the Minister; g) Petrol costs of the Minister; h) Payment to any company contracted to provide drivers for the Minister.

**Table 2: MINISTER OF DEPARTMENT OF ENERGY**

Catering	41,167.15	112,773.63
Air Travel		
Domestic	1,609,637.29	1,760,514.09
Foreign	3,099,878.88	3,706,200.62
Accommodation		
Domestic	612,267.19	838,996.49
Foreign	1,085,378.35	999,795.23
Venues and Facilities	11,407.80	21,130.40
Security	0.00	0.00
Purchase of Vehicles	1,259,259.51	736,120.31
Maintenance of vehicles	0.00	0.00
Leased Vehicles	0.00	0.00
Leased office space	0.00	0.00
Maintenance of office building	0.00	0.00
Companies providing drivers to department	0.00	0.00
Team building exercises	0.00	0.00
	<b>7,718,996.17</b>	<b>8,175,530.77</b>

*Note: The amounts provided for the Minister of Energy in Table 2 are also included in the amounts provided for the Department of Energy in Table 1.*

**REQUEST 3:**

The policy detailing the procedure and evidence (receipt) requirements in respect of expense claims by employees of the department.

The Subsistence, Travel and Accommodation Policy is attached.